

NORTH PENN SCHOOL DISTRICT

School Board Policy

3810

Reference: Administrative Regulation #3810

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Property

Energy Management

The board of school directors establishes this policy to ensure that the district conserves energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the administration, teachers, students, support personnel, and community members using district buildings. Success is based on cooperation at all levels. The manager of support services and the coordinator of facilities will be assigned responsibility for the implementation of this policy. An energy team will be established to oversee and monitor the program.

The district will maintain accurate records of energy consumption and cost of energy and will provide information to the local media on the goals and progress of the energy conservation program.

The building principal will be accountable for energy management at his/her building with energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the administration and district facilities staff to ensure that an efficient energy posture is maintained on a daily basis.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. All district personnel will be expected to contribute to energy efficiency in our district.
2. The temperature ranges will be maintained within the ranges established. The inability of mechanical systems to meet this requirement will be addressed as a high priority problem:
 - a. Heating Season - Occupied:

i) Classrooms	68° - 72° F	v) Auditoriums	68° - 72° F
ii) Offices	68° - 72° F	vi) Gymnasiums	65° - 68° F
iii) Shower Rooms	72° - 76° F	vii) Swimming Pool	83° - 87° F
iv) Halls & Stairs	63° - 67° F		
 - b. Heating Season - Unoccupied:
 - i) All Spaces 55° - 60° F
 - c. Cooling Season - Occupied air conditioned spaces:
 - i) All Spaces 76° - 80° F
 - d. Cooling Season - Unoccupied air conditioned spaces:
 - i) All mechanical cooling equipment shall be turned off or programmed to an unoccupied mode when the space it serves is unoccupied for more than a few hours.

The school board directs the superintendent to develop short and long range strategies in the areas of facilities management and preventive maintenance.

Policy

Adopted: June 10, 2010